

**SOCIETY FOR CREATIVE ANACHRONISM, INC.
KINGDOM OF THE EAST - EVENT FINANCIAL REPORT**

Branch Name:
Event Name:

Report Date:
Event Date:

INCOME (Report and itemize other income on comments sheet):

Fee Schedule	(A) # Reserved	(B) # At the Door	(C) Fee-Reserved	(D) Fee-at Door	(AxC) + (BxD) Total
Adult-Full	52	22	\$45.00	\$50.00	\$3,440.00
Adult-Day ONB	28	10	\$22.00	\$27.00	\$886.00
Adult-Day OFFB	28	6	\$12.00	\$17.00	\$438.00
Teen-Full	1		\$22.00		\$22.00
Teen-Day ONB	1		\$17.00		\$17.00
Teen-Day OFB	5		\$10.00		\$50.00
Pteen-Full	6		\$15.00		\$90.00
Pteen-Day ONB	1		\$10.00		\$10.00
Pteen-Day OFB	3		\$5.00		\$15.00
Child-under 5	6		\$0.00		\$0.00
NMS	20	22	\$5.00	\$5.00	\$210.00
				Donations:	\$63.00
				Other Income (Itemize on comments sheet):	\$0.00
				GROSS INCOME:	\$5,241.00

REFUNDS (Fees refunded to payer):

Fee Schedule	# of Refunds	Fee	Total
			\$0.00
			\$0.00
			\$0.00
NMS		\$5.00	

less **TOTAL REFUNDS:**
ADJUSTED GROSS INCOME:

EXPENSES (Payments specific to this event, do not include supplies to be reused at other events):

1. Advertising	
2. Equipment Rental and Maintenance	
3. Fees and Honoraria (itemize on Comments sheet)	
4. Food (cost of Feast supplies)	\$1,973.08
5. General supplies (tokens, awards, decorations, etc.)	
6. Insurance (Non-SCA, report SCA insurance below)	
7. Occupancy and Site Charges (subtract refunded deposits)	\$3,000.00
8. Postage, Shipping, PO Box rental	
9. Printing and Publications	\$32.53
10. Telephone	
11. Travel (Non-local Gas, Tolls, Airfare)	
12. Other Expenses (itemize on Comments sheet)	
EXPENSES SUB-TOTAL:	\$5,005.61

TRANSFERS (Payments to other SCA accounts):

To SCA, Inc. - East Kingdom, for Non-Member Surcharge (NMS)	\$210.00
To SCA, Inc., for Site Insurance Rider	\$50.00
To SCA, Inc. - ACCEPS, for ACCEPS registration setup	
TRANSFERS SUB-TOTAL:	\$260.00
NET EVENT PROFIT:	-\$24.61
Kingdom Share of profits (if any):	
NET GROUP INCOME (Adjusted Gross Income-Expenses-Transfers):	-\$24.61

Autocrat:

Exchequer: